



REGISTRATION PROCEDURES FOR INCOMING STUDENTS
(Study and Traineeship)

The students (including recently graduated for a traineeship) willing to apply for an Erasmus+ mobility at the *Conservatorio di Musica “Luigi Cherubini” in Firenze, Italy*, for academic year 2022-23, should send by email erasmus@consfi.it :

- The **application form** (see attached file n.1) either as word or pdf file.
- A **learning or traineeship agreement**, using the form provided by their own institution or the one attached to this document (see attached files n.2 or n.3).

In one single .pdf file:

- **a.** The audition files for selection, exclusively in the form of **links** on the most common video sharing platforms (*i.e. YouTube*), including at least **15 minutes** of music on a **video demo**, recorded not later than April 30th 2021, where you are clearly visible, in at least two contrasting styles (you can provide more than one link and live performances are also accepted; singers should include at least one piece in Italian). **Composers** should send the .pdf files of some of their own original compositions to the dean of the Composition department prof. Galanti a.galanti@consfi.it, clearly mentioning that they are going to apply for an Erasmus mobility.
- **b.** A brief **curriculum** of studies and most recent artistic experiences, either in English or Italian. Here you are required to clearly state your proficiency in **ENGLISH** (at the time of application) and in **ITALIAN** (as you are planning at arrival in Firenze, if you pass the selection): please use the Common European Framework of Reference CEFR¹
- **c.** A **motivation letter**, either in English or Italian, with the signature of one of your current teachers.

DEADLINE: May 31st 2022, for both Fall-Winter and Spring-Summer semesters. We will consider later applications for the Spring-Summer semester only if we still have places in our classes: you can apply not later than November 30th 2022, in this case, but we cannot guarantee admission even if you pass the selection.

Our 2022-23 Academic calendar:

Oct. 3rd 2022	Erasmus students arrival for Fall – Winter semester, only 1-to-1 lessons (main instrument, individual coaching)
Nov. 2nd 2022	Beginning of all regular lessons and classes
Dec. 24th 2022 – Jan. 6th 2023	Christmas and New Year’s Holiday break
Feb. 28th 2023	End of Fall – Winter semester
March 1st 2023	Erasmus students arrival for Spring – Summer semester
April 6th – 11th 2023	Easter Holiday break
July 31st 2023	End of Spring – Summer semester

Lessons and classes from Mondays to Saturdays, all Sundays are off.
Other festivities: **Nov. 1st, Dec. 8th, April 25th, May 1st, June 2nd and 24th**

¹ *Common European Framework of Reference (CEFR): Beginner level A1-A2/ Intermediate level B1-B2/ Advanced level C1-C2*

To fill in your Learning Agreement for studies or traineeship, please follow these suggestions:

Check on our website your Main instrument or Disciplines <https://www.consfi.it/corsi/>

NOTE: Triennio = Bachelor degree / Biennio = Master degree

- 1. CLASSICAL AREA:** Strings (Violin, Viola, Cello, Double Bass), Winds (Flute, Oboe, Bassoon, Clarinet, Saxofone, Trumpet, Trombone, French Horn, Bass Tuba), Keyboards (Piano soloist, Piano Accompaniment “*Maestro collaboratore*”, Organ), Percussions, Guitar, Accordion, Harp, Voice (Opera, Art song interpretation “*Musica Vocale da Camera*”), Early music (Baroque Violin, Recorder, Harpsichord, Baroque singing, Lute, Viola da Gamba).
- 2. MUSIC PEDAGOGY** (You are entitled to receive lessons also on one classical or jazz instrument or voice, as a minor subject, with a reduced number of 1-to-1 lessons in comparison with the n.1 category above)
- 3. COMPOSITION AND CONDUCTING:** Composition, Orchestra Conducting, Choir composition and conducting, Wind Orchestra composition and conducting
- 4. ELECTROACUSTIC COMPOSITION AND COMPUTER MUSIC** (“*Musica e nuove tecnologie*”, “*Musica Elettronica*”)
- 5. CHAMBER MUSIC** (chamber groups and string quartet)
- 6. JAZZ**

LEARNING AGREEMENT FOR STUDIES

(minimum 3, maximum 10 months, between October 2022 and July 2023):

Open the relevant page in our <https://www.consfi.it/corsi/> under “*Obiettivi formativi*” and click on the green “**Piano di studi**” link inside each study course page. Thus, you are going open the following pages where you can find the list of subjects we offer for your instrument or discipline, with the relative credits.

Mind that classes with more than 6 credits (i.e. 10, 12, 20 credits) are ANNUAL programs, 8 to 10 months long. If you are planning to stay for just one semester (5 months) you will be awarded half of the regular annual credits (i.e. Triennio, *Prassi esecutiva e repertorio: pianoforte II°*, annual 20 credits, 30 hours 1-to-1 lessons = one semester 10 credits, 15 hours 1-to-1 lessons).

If you need to receive a **grade**, you will have to pass an exam in front of a jury. On the contrary, we will register a simple “*idoneo*” (= passed) mark on your transcript of records at the end of your mobility. This choice must be given to the Erasmus office upon arrival. We use a numeric system of marks, where 18/30 is the minimum grade to pass the exam and 30/30 the maximum. The jury can award a “*cum laude*” to 30/30 when the performance is exceeding expectations.

TRAINEESHIP AGREEMENT

(minimum 3, maximum 8 months, between November 2022 and June 2023):

You need to propose a training program as a trainee, as *assistantship* with some teachers of your specific area plus activities in group classes (such as chamber music, orchestra, choir, vocal ensembles, staging opera class, orchestra or choir conduction, library research, lectures, masterclasses etc.). The average working hours is 14-16 hours per week. At the end of your traineeship **you will not receive credits** but a report with an *evaluation* from your main tutor.

If you need assistance to understand our **study plan and subjects’ catalogue**, please refer to TUTORs and TEACHERs responsible of each DEPARTMENTS: here you can find the information and contacts:

<https://www.consfi.it/dipartimenti/>

For the **application procedures only**, you can write to prof. Leonardo De Lisi, Erasmus coordinator, erasmus@consfi.it

RESULTS:

The **results of selections** will be given by **JUNE 21st 2022**.

Students selected for a mobility will be required to **confirm their acceptance** not later than **JULY 7th 2022**. Late applications for Spring-Summer semester 2023 will receive results by Dec. 15th 2022, the confirmation from students to be sent before Dec. 30th 2022.

Upon reception of each student's confirmation this Receiving Institution will send an official **INVITATION LETTER** by email to the Sending Institution's Erasmus office and the student.

LANGUAGE REQUIREMENTS:

IMPORTANT: Lessons and classes in our Institution are held in **ITALIAN**. Your main instrument teacher might or might not be able to give 1-to-1 lessons or coaching in English. Group classes and lectures will only be held only in Italian, since the group will be of mixed nationalities. Therefore, we require that you arrive in Firenze with a **MINIMUM B1 level of Italian language**, although we strongly recommend that you aim to B2 in order to fully profit of all learning opportunities. We do not provide Italian language classes during the mobilities.

ACCOMODATION and VISA:

The Erasmus Office will give some guidelines for accommodation in Firenze to confirmed Erasmus students. Non-EU citizens may need a visa from the Italian consulate in order to stay in Italy for more than 3 months: they will receive from us all the required documents stating their position as incoming Erasmus students. Therefore, please, before application get the relevant information at the Italian consulate in your country.

PARTNER INSTITUTIONS:

We have already a list of 40 partner Institutions throughout Europe and in Turkey. Please, refer to this link <https://www.consfi.it/wp-content/uploads/2019/01/Bando-Erasmus-2022-23-studenti.pdf>

If you are student or recent graduate of one Institution not included in this list, we are open to consider to sign a Bilateral Agreement with your academy in case you are selected as an incoming Erasmus+ student at our conservatory of music. Please, ask your Erasmus coordinator to get in contact with prof. Leonardo De Lisi erasmus@consfi.it.

INSURANCE:

When you enroll as an incoming Erasmus+ student or trainee, you will be asked to pay the insurance fee of 3,85€. This will cover all casualties occurring in all the Conservatorio Cherubini's premises and when commuting to and from our buildings, too. Before arrival, you will be asked to transfer 3,85€ (euros three,85) on the following account: *Conservatorio di Musica Luigi Cherubini*

Piazza delle Belle Arti 2, I-50122 Firenze – Italia

IBAN: IT06L0306902887100000300018

COD. BIC SWIFT: BCITITMM

Please, download a pdf receipt and forward it to didattica2@consfi.it (mrs Giusy Ballerini, Erasmus+ assistant and student secretary) at least 3 working days before arrival.